



SRI AUROBINDO COLLEGE

(University of Delhi)
MALVIYA NAGAR, NEW DELHI - 110017
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श्री अरविन्द महाविद्यालय

(दिल्ली विश्वविद्यालय)

मालवीय नगर, नई दिल्ली-110017

Ref. No.

Dated07.01.2019

Minutes of the Meeting XI - IQAC

The meeting of the IQAC Committee was held on Monday, January 07, 2019 at 12:30 PM in the Principal's Office. The following were present.

1. Dr. Vipin Kumar	Chairman (Principal Offg.)
2. Dr. SangeetaKaul	Coordinator
3. Mr. B Raja Rajan	External Member, Joint Registrar of College's DU
4. Mrs. VandanaBhalla	Faculty Member
5. Dr. RashmiMathur	Faculty Member
6. Dr. SoniRastogi	Faculty Member
7. Dr. AprajitaChauhan	Bursar
8. Dr. MeetaMathur	Faculty Member and NAAC Convener
9. Mrs. MeenuPanwar	Section Officer (Administration)
10. Mr. Ravinder Singh	Section Officer (Accounts)
11. Ms. Shalini	Librarian
12. Dr. Prem Lata Singh	Faculty Member
13. Mrs. Suman Lata	Faculty Member
14. Mrs. Anjali Bhatnagar	Faculty Member
15. Ms. Hema Nagpal	Faculty Member
16. Mr. Manoj Sharma	Alumni Representative
17. Mr. Sandra Sunil	Student, B.Com (H), Second Year
18. Ms. Sakshi Sharma	Student, B.Com (H), Second Year



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The following issues were discussed during the meeting :

1. Confirmation of the minutes of the meeting held on 24th of September, 2018.
2. All the committees and departments are required to report to the IQAC, the events organized by them, within a week's duration, along with the pictures and notice of the event.
3. A follow up on the expected Faculty Development Programme of one week that will be organized under the aegis of IQAC, concerning a wide range of teaching pedagogy : It was decided that due to large number of scheduled seminars and events of the various departments and societies of college in the upcoming months of the current academic year, the focus of the FDP is shifted to the next academic year.
4. A follow up with the Teacher In Charges of various Departments who gave suggestions to hold Skill Development Courses / Projects :
 - a. Botany Department highlighted keenness in the introduction of training programme on Mushroom Farming : Due to technical issues and the required weather conditions, the training programme is scheduled for the next winter session.
 - b. Dr Tasneem Shahnaaz of Department of English has been providing training to the students of B.A. (Programme) after her classes, so as to improve their language skills.
 - c. Language departments at the University level have been contacted so that the Korean and Japanese language courses could be taught in the college premises, on account of International Language training Skills.



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5. Library : A detailed report will be submitted by Dr. Shalini highlighting the of the upgradation activities of the library resources done till date and the work in progress. Also, The procedure to borrowing and use of books and use of E-resources are made familiar to users through the orientation programme held in August and on special occasions like National Library week in November 14-21.
6. Teacher-in-Charges of the various departments gave the assurance that they were conducting regular meetings with their respective departments to follow up the courses that were taught by the faculty members.
7. Discussions with the teaching as well as non-teaching staff were held in order to highlight the issues that were faced during the conduction of the Semester end Examination. Measures were suggested to rectify the same, to enable the smooth conduction of upcoming Semester end Examinations.
8. Department of Electronics organised a 3 day workshop on 'Web Development' from 2nd to 4th January 2019 in association with ISCL Online, in the college premises.
9. National Service Scheme (NSS) of the college organized an event " Walk For a Cause" on Female Foeticide with the collaboration of Forum of obstetricians and Gynecologists of South Delhi and Madhukar Rainbow Hospital on 2nd January 2019.
10. Discussions with the cultural committee were done in order to approve the events lined up for the Annual Cultural Fest and the maintenance of the discipline in the college premise, during the fest .
11. The following events were scheduled to be conducted, amongst many others that were yet to be decided upon :



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- a. The Department of English is planning to organize its Annual Literary Fest- 'Odyssey' on 24-25 January 2019.
- b. The Department of Economics is planning to conduct a talk on 1st February 2019 to acquaint students with the current situation of Indian agriculture.
- c. Gender Sensitization Forum is planning to organize its annual fest "SAMVEDNA'19" on the theme: "Section 377: Give Dignity Have Dignity" on 27th February 2019 with the aim of sensitizing the students.
- d. The Rotract Club of the college is working on the event Beti_3.0, along with other societies such as Paakhi-Women Empowerment Cell, Gender Sensatisation Forum, Taleem-The Music Society, Prithvi-The society for Environment and the NSS unit. The focus of the event was the celebration of the National Girl Child Day on 24th January, 2019.
- e. A Two-day national seminar on "Strategic Business Imperatives: Fostering Growth and Innovation" is to be organized by the Department of Commerce, on 18-19 January 2019.
- f. The Commerce Association of the College is also planning to orgainse its first talk on the topic "Logistics" on 9th January, 2019.
- g. The commerce association is also working on organizing it's annual festival "Trgovina'2019" on 18-19February 2019.
- h. The NSS unit of the college is planning to organise 'A Book and Clothes Collection Drive' from 14th-17th January 2019.



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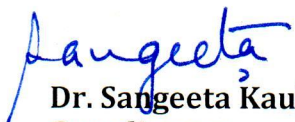
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12. Discussions were done with the Placement Cell of the college to connect with companies and invite them for conducting placement drive in the campus, for the students of various departments.
13. Discussions were done on the various measures that could be undertaken in order to improve the existing Hygiene Conditions of the college Canteen as well introduce stricter norms for the supervision of the same.


Dr. Sangeeta Kaul
Coordinator
IQAC


Dr. Vipin Kumar Aggarwal
Chairman
IQAC