

Ref. No. SAC/2025/2145

Date: 08.08.2025

### **Notice for Engagement of IT Consultant**

Applications are invited from qualified and experienced professionals for engagement as an IT Consultant on a part-time/per-visit basis.

#### **Scope of Work:**

1. Advise on Management and maintenance of college's computer laboratories.
2. Provide on-site technical guidance and developing support system of IT for faculty, staff, and student.
3. Assist in planning and executing upgrades to IT infrastructure.
4. Advise on coordination with vendor's/service providers for IT procurements and maintenance.
5. Providing consultation to ensure smooth functioning of the college website, email services, internet connectivity, and other digital platforms.

#### **Eligibility:**

1. Master's degree in Information Technology/ Computer Science, or related field.
2. Relevant experience in managing IT systems, troubleshooting hardware/software, and maintaining digital platforms.
3. Familiarity with website management and networking preferred.
4. Minimum of 10 years of industry experience in network and IT consulting, with proven expertise in large-scale enterprise or campus environments.
5. Professional certifications such as Cisco Certified Internetwork Expert (CCIE)/JNCIE or equivalent.
6. Strong track record in designing, implementing, and optimizing secure, scalable, and high-performance network and IT infrastructures.
7. Experience in providing strategic guidance and technology roadmaps for complex IT ecosystems.
8. Excellent communication and stakeholder engagement skills, with the ability to work in an academic environment.

#### **Engagement Type:**

1. Part-time / Per-visit basis (as per college requirements).
2. Remuneration as per applicable rules in this regard.

#### **How to Apply:**

Interested candidates may submit their CV along with relevant documents to college office by hand or by speed post/registered post/ Email at [principal@aubindo.du.ac.in](mailto:principal@aubindo.du.ac.in) by 17.8.2025 up to 5:00 P.M.

#### **Disclaimer:**

1. College reserves the right to change the scope of work and type of engagement at later stage as per its requirement.
2. Mere application does not guarantee engagement.
3. College reserves the right to cancel

Sd/-  
Principal

#### **Copy:**

1. Notice Board
2. Website