



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SRI AUROBINDO COLLEGE
Name of the head of the Institution		Prof. Vipin Kumar Aggarwal
Designation		Principal (in-charge)
Does the Institution function from own campus		No
Phone no/Alternate Phone no.		01140536164
Mobile no.		9810656015
Registered Email		principal@aurobindo.du.ac.in
Alternate Email		sac_principal@yahoo.com
Address		SRI AUROBND O COLLEGE, MALVIYA NAGAR
City/Town		SOUTH DELHI
State/UT		Delhi
Pincode		110017
2. Institutional Status		

Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Urban
Financial Status	central
Name of the IQAC co-ordinator/Director	Prof. Sangeeta Kaul
Phone no/Alternate Phone no.	01140536164
Mobile no.	9810600819
Registered Email	kaulsangeeta@hotmail.com
Alternate Email	principal@aurobindo.du.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.aurobindo.du.ac.in/igac.php
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.du.ac.in/du/uploads/09102018_AC.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	2.55	2018	26-Sep-2018	25-Sep-2023

6. Date of Establishment of IQAC

16-Oct-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular meetings of Internal Quality Assurance Cell (IQAC)	26-Aug-2019 01	3000

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Sri Aurobindo College(m)	Salary,pension	UGC	2019 1	190794000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

(Answer specifically based on the IQAC Meetings of December 2019, March 2020 and May 2020 Meetings) 1. ATTENDANCE COMMITTEE : In the previous academic session, an attendance committee has been created so as to look into the matter of shortage of attendance of the students. Affidavits were issued to the students who did not complete the mandatory requirement of a 67 attendance to appear in the examination. Also, notices were issued to the parents / Gaurdians of the students who were falling short of the attendance, asking them to report to the attendance committee, along with the student. These students were issued admit cards once they completed all the aforementioned requirements. This time, in addition to previous initiatives, it has been made mandatory that the students who are a part of any cultural society are required to attend atleast 30 of the classes, so as to be entitled a rebate in the total attendance, in lieu of their active participation in the society's activities. 2. MANDATORY UPDATES TO BE MAILED TO IQAC, BY DIFFERENT SOCETIES AND DEPARTMENT, REGARDING THE ACTIVITIES CARRIED OUT BY THEM: The teacherincharges are required to mail IQAC regarding the Skill Enhancement Courses taught in their department along with their Department wise calendar, activities to be carried out by them or conducted by them in the past. IQAC is also supposed to be informed about regular departmental meetings conducted by the Departments during the Semester. 3. HEALTH AND SAFETY MEASURES IN COLLEGE PREMISES DURING THE PANDEMIC It was decided that the college premises

shall remain closed for students and faculty both, until further notice were issued by the University / Government. Also, it was suggested that the Campus should have Sanitization machines installed in the corridors as well as in the Office Complex, along with mandatory medical equipments such as extra masks and digital thermometers in the campus. It was decided that the Campus should be sanitized before it is allowed to reopen for both students and faculty. 4.

ACADEMIC AND NONACADEMIC INITIATIVES DURING THE PANDEMIC The health and safety of both students and faculties were given paramount importance. With this ideology, the following initiatives were looked into over the past few months: a) Notices were issued, directing both faculty and students for the conduction of classes on online portal such as Zoom, Microsoft teams and Google Meet. The focus was also laid on preparation and availability of online notes and study material for students. The material was regularly uploaded on the college website for the ease and convenience of the students in terms of accessibility. b) The students and faculty were issued notices to provide them with information on the ongoing Covid19 situation and to enlighten them on ways and means to take adequate precautions for their safety and good health. c) Immediate guidelines are to be issued to different departments urging them to conduct Faculty Development Programmes on regular basis to update their faculty members with available online software for taking classes, assessments and discussions. d) There were a host of activities that were conducted on online platforms such as Google Meet (the faculty members were provided with Gsuite account for ease of conduction of classes) and Zoom (paid subscriptions were taken on monthly basis to allow for participation on larger scale, for both faculty and students). These activities included :

- i. Creativity workshop for students and faculty, conducted by the IQAC on 1st of May 2020, for both faculty and students, during the times of Pandemic.
- ii. A series of webinars and discussion platforms were hosted by the Department of Commerce to enlighten one and all about the dynamics of changing environment in every aspect.
- iii. A special focus was laid on the conduction of multiple Faculty Development Programmes organized by the Department of Commerce in the month of May, June and July, in order to equip the Faculty members with the instruments to conduct virtual classes and assessments and upgrade their knowledge base in the virtual arena.
- iv. The special attention was laid on the physical and mental health of the students and faculty. In this regard, events, under the aegis of IQAC were organized that focused on mental health (Mind, Body and Wellness Program on Zoom Platform, with eminent psychologists from US, as Speakers) and physical health (multiple Aerobics, Zumba and Yoga sessions conducted as part of Fitness week for both students and faculty, organized by the Department of Commerce).
- v. The cocurricular activities were conducted online in full swing by the Sage Society, Gender Sensitization Forum, the Quiz Society etc. for the interest and active involvement and participation of the students, across the University.
- vi. Multiple events were conducted for the students to enlighten them on the available choices of career paths and what are the possibilities that have arisen out of the ongoing Pandemic.
- vii. The first ever virtual Annual Day was held on the 05th of August, 2020 on Zoom Platform, with the ProVC of University of Delhi, Prof. P C Joshi being the Guest of Honour for the occasion, along with Prof. Balaram Pani, Dean of Colleges, University of Delhi, who was the Guest of Honour for the occasion.
- viii. The feestructure was focused on, for the purpose of revision, especially for the students belonging to the economically weaker class of the society, especially when majority of families were bearing the brunt of the Pandemic in terms of low or noincome.

5. **DEVELOPMENT AND EXPANSION OF LIBRARY RESOURCES**

- i. An online ELibrary section has been launched in NovDec2019 for the ease of users' to gain a insight of online resources accessible via MobileWifi facility availed to students' through JioNet in the Library Reading Room.
- ii. EResources accessible via DULS(Delhi University Library System) too are linked and highlighted categorically divided into sections for individual subject users' like differentiating into EResources for Arts Humanities, Science stream and Social ScienceStream..
- iii. Each type of online

resources has been further segregated into online database, Subscribed databases, Ejournal gateway or Public domain resources. iv. A separate section for Braille has been linked for Visually Impacted users' to apprise them about the various online libraries section accessibility in braille or audio books. v. A total of about 66 EMagazines too viable and much in requisite as per the DU syllabus for various subjects being taught have been listed for users' vi. Due to large number of avid readers, newspapers being subscribed have been accessed online mode format too for simultaneous access by the users' and also EPapers were boon linked for reading during Covid19 times when there were no physical newspapers accessible at our doorsteps. vii. About 12 govt. approved certified courses portals too had been provided for individual users' to gain access to various kinds of MOOC(Massive Open Online courses). viii. Also the other print resources like Magazines, and Journals subscription too are available in online format for gain of insight in Emode too. ix. An Online library portal for the new and latest content updates had been launched around March2020 for the touch to students' to keep them updated about various free courses accessible during Covid19 Learning times. x. Various kinds of the Softwares like Plagiarism detection, citation creator, reference based research software, visually impacted assisting softwares, open book readers too had been appended electronically for use. xi. Other kind of the useful found links for the census based data or terminology or the statistical data sites are listed under 'Other useful links' . xii. The special kind of the resources being provided by Central Reference Library under aegis of Delhi University Library System for users' too had been put up for users both at College ELibrary section and at the Online Library portal(www.aurobindomlibrary.wordpress.com) for users'. xiii. Online repositories like NDL(National Digital Library), NROER(National Repository for Open Educational Resources) for the users' and NLIST are enrolled with password facility. xiv. About 1012 kinds of varied digital collective resources too have been linked for users' with EPeriodicals, Ebooks with email marking to let the users' access them with loginpassword basis. xv. An audiovideo based virtual learning resource kind system too has been pointed for ease of users' access specially launched by Delhi University. xvi. A special section based digital collection and other kinds of contents for the SOL, NCWEB and IGNOU based students' and learners' has been incorporated both under ELibrary section and Library Website for centre heping at SACM. xvii. Other kinds of online Public Library like PLOS links too have been showcase via link for students. xviii. Every year syllabi for students' under DU portal too are digitally preserved for accessibility in future too in CDs. xix. Ebooks as desired by students and those listed in the Syllabi too are emailed time to time. xx. Daisy players' for VI 's are provided on annual basis mode. xxi. VI students are helped with respective software(s) like NVDA, jaws, in even normal laptops with launched on the site basis. xxii. Digital dairies like Laptops too are distributed to students' on annul basis and for the retention upto Covid19 times for online use at home. xxiii. Online Question Papers for users to prepare for OBE20 exams for final year students' too had been put up under Elib section and linked on Library website. xxiv. Other kind of exam preparation material too had been put up on the Library website for use by final year students. xxv. Also a list of the 24 AICTE courses for various category of users to enhance with technology had been shared especially for Covid19 Learning times. xxvi. Also, specially granted copies of research based text by users' like faculty and researchers are maintained under special head of "Special Specimen grants' xxvii. Regularly procured print versions of resources too are acquired, processed and disseminated timely basis.

6. DEVELOPMENTAL AND TRAINING EVENTS FOR STUDENTS, FACULTY AND NONTEACHING MEMBERS There has been a visible growth in the quality, quantity and the variety of the events held across the campus of the college over the entire academic session. The events include active involvement of the students and the staff members, along with visiting faculties and resource personnel from outside the premises of the college, to impart knowledge and training to one and all present

in the event. The faculty members are also encouraged to participate in regular research events, faculty development programs and other related events to expand and enhance their knowledge skill sets. The nonteaching staff is encouraged to participate in development trainings and programs to stay updated with new techniques and improve their skill set and efficiency.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Departmental level Academic Audit to be conducted	Academic Audit conducted on departmental levels in the middle of the Semester to ensure timely and completion of the course and conduction of regular internal assesments .
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Principal	07-Oct-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

25-Jul-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

1. Personnel Management System maintains a database of information regarding teaching and nonteaching staff such as their ID cards, Leave Records, LTC, seminars/webinars, FDPs and workshops attended research publications and any other significant contributions. 2. Financial Accounting Management System maintains a digitized account of all financial processes of

the institution including fund allocation, budgeting, voucher details, payment and receipt records, donations made etc. 3. Attendance Management System maintains data regarding students' and teachers' attendance. 4. Student Internal Assessment Management System, which maintains information regarding marks scored by a student in class tests, assignments or presentations in different subject papers. 5. Document Management System maintains an online record of internal resources such as student and teacher time table, student admission list, examination forms, alumni registration forms etc. Easy access to faculty research publications, projects, department newsletters and college magazine is also provided on the college website. 6. Payroll System tracks information regarding Pay register, bank transfer, reconciliation, arrears, increments, loans, allowances, Form 16, tax payments etc.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our college receives the curriculum prescribed by the University of Delhi, and a great amount of planning goes into effective implementation of the curriculum. However, following the adoption of Choice Based Credit System by the University, prior to the beginning of the semester, the college sets the time table for the entire semester. The college has a committee that prepares academic calendar well in advance and ensures that all the preparations for the next semester are done well before time. The adoption of Choice Based Credit System by the University has provided students the liberty to choose from many options when it comes to papers. In order to avoid any hinderance in this process involving the students' preferences, we start preparing the list of the students' choices before the semester begins. We have discovered that this practice enables the departments to cater to the students' needs in a much more efficient way. We conduct orientation classes for certain special courses such as Generic Elective etc., so that students can arrive at a more informed choice. While we adhere to the timeline provided to us as a part of the curriculum by the University of Delhi, the faculty members chalk out the entire teaching plan before the semester even begins to ensure smooth functioning of the classes. The IQAC of the college and the principal review and ensure the effective delivery of the curriculum across all the departments. Against the backdrop of pandemic the University faced a transition to an entirely new phenomenon of online education. Following the rules and regulations stated by the University, our institution ensured a smooth transition from offline to entirely online classes. Our college has conducted various faculty development

programs about online education ever since the classes were shifted in online mode. All the faculty members have been trained to use online platforms such as Google Meet, Zoom MS Teams etc. to conduct online classes. The college administration has assisted the faculty members in efficient curriculum delivery by providing them with the necessary tools and information to successfully conduct the online classes. Even though education has been shifted into virtual mode yet the faculty members have made sure to maintain one-to-one interaction with the students for academic guidance. Regular meetings are held within the departments and with the principal to discuss the significant steps taken to enhance the teaching quality of virtual education. Consequent to the new guidelines laid down by the university for online education, the assignments, term papers and tests were taken and evaluated the online mode. As previously done in the offline mode, even in the virtual mode, feedback from the students is taken to ensure self-evaluation and smooth functioning of classes across all the departments.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Legal Literacy Certificate Course	Legal Literacy	28/08/2019	11	both	Legal Knowledge

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	B.A PROGRAMME	20/07/2015
BCom	B.COM (HONS)	20/07/2015
BSc	B.SC. LIFE SCIENCE	20/07/2015
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	prog	20/07/2015
BCom	prog	20/07/2015
BCom	hons	20/07/2015
BA	english h	20/07/2015
BA	Hindi hons	20/07/2015
BA	pol sci	20/07/2015
BSc	electronic sci hons	20/07/2015
BSc	physical science	20/07/2015
BSc	life science	20/07/2015

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	60	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Check uploaded file	20/07/2019	3000
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Life Sciences	40
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback is taken at various levels in the Institutional Level, at the IQAC level, the Departmental level and the individual unit level. The mode of feedback in both manual (offline) and online. In the online mode the feedback is taken periodically through the institutional website and mails from the stakeholders. The College has an email address dedicated to general queries and other feedback. In the manual method, various feedback boxes have been installed at strategic places such as IQAC office, Administrative office, GBO block and Placement Cell. These feedback boxes are opened periodically and the feedback received is duly recorded and the analysis of such feedback is done on an institutional level. In case of any grievance the appropriate department initiates an enquiry and proposes suitable action to be taken by the Principal. The College encourages feedback from all constituent units of the College via the students faculty members non-teaching staff, parents, alumni, employees and other stakeholders. The college employs a systematic feedback mechanism to harness its effectiveness. During admissions the college provides additional contact details as support services and for other feedback. The IQAC solicits quality based feedback and suggestions from faculty, nonteaching staff students, parents of the students, alumni and employers through online feedback forms. This feedback is analysed to develop the roadmap for the academic year ahead and align the interests of various stakeholders with the institutional interest. Further departmental level feedback is taken from faculty and students to enhance the teaching-learning process.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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BA	Check uploaded profile	339	402	402
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3359	23	124	Nil	124

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
129	124	8	11	Nil	8

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. Sri Aurobindo College has a high spirited 'Mentorship Program' which not only helps in nurturing the professional and personal development of the students but also provides moral, psychological support which is beneficial for a friendly atmosphere for learning. Each faculty (Mentor) is allotted around 15-20 students (Mentees) and they are in regular touch with their mentees through WhatsApp group or Email. The Mentors are supposed to: 1) Create a strong link with their mentees so that the latter can be fostered with a sense of community belonging 2) be a sounding board for the mentees to address their academic, professional and personal problems 3) counsel the students, providing them the direction to cross many difficult junctures that they might come across as they cross over from their academic to professional lives and 4) provide them a responsive support base, appropriate advice and remedial methods. Few of our students who come from diverse cultural and different economic backgrounds have their goals clear but many find themselves in psychological dilemmas. The mentors help them in developing healthy inter-personal relationships and give them a comforting environment that can turn into potential path changers for them at this stage of life. The Mentorship Program has been successfully providing wise guidance to prevail over the students' challenges and helping students in developing the essential skills and perceptions necessary to analyze their opportunities, make better choices, and overcome tough situations and in staying determined in life.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3359	129	1 : 26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
129	52	107	76	80

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National,

International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Check uploaded file	Assistant Professor	Check uploaded file
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	501	Check uploaded file	23/08/2020	20/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Sri Aurobindo College, an integrant college of University of Delhi, strictly follows the evaluation norms as prescribed by the university. The college has reformed the continuous internal evaluation system from faculty centric to student centric. It is our relentless effort to endorse among teachers a culture that encourages each student to participate in the classroom interactions during the lectures. During the academic year 2019-2020, the students were assessed continuously throughout the semesters on the basis of class tests, the quality of questions raised by the students during the class and the sincerity of each student by monitoring their attendance in the lectures. The students were also evaluated through presentations in which they were given a chance to speak on a particular topic for allotted time. They were encouraged to adopt multimedia and ICT tools to complete the requisite assignments and presentations. The performance of the students in Internal Assessment helped the faculty to identify slow and advanced learners in their respective subjects. Slow Learners were braced up to step-up their performance in future using focused guidance from faculty members which often helps them to perform better in their next assessments.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar for the college was prepared as per the University academic calendar Activities which included the date for admissions of first year students, the conduction and dismissal of the classes. Every activity was done as per the academic Schedule provided by the University. The calendar allowed each department to plan the academic and cocurricular activities in a systematic and organized manner. In addition to the core calendar, each Department also prepared a customary departmental Academic Calendar which includes detailed schedule of assignments, seminars, department fests, mentorship programs, Department Meetings, College's Annual cultural Fest, Seminar/Conferences/Lectures and declaration of continuous assessment results etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the

institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.aurobindo.du.ac.in/igac.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Check uploaded file	BA	Check uploaded file	261	235	90.04
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.aurobindo.du.ac.in/igac.php>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	Check uploaded file	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
the nomenclature code and its relevance to fungi	Botany	04/05/2020
An experimental audit learning project	Commerce	08/08/2020
Emerging career oppurtunities	Commerce	19/08/2019
MBA vs start up vs Job for college students	Commerce	25/04/2020
Investment bouquet for Indian investor	Commerce	21/05/2020
Digilocker for online respository for your documents and certificates	Computer	18/02/2020
Emerging trends in Electronics and computer technology	Electronics	27/08/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Check uploaded file	Check uploaded file	Check uploaded file	20/07/2019	Check uploaded file
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Check uploaded file Check uploaded file	Check uploaded file	Check uploaded file	Check uploaded file	Check uploaded file	20/07/2019
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Check uploaded file	6	3.26
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Check uploaded file	Check uploaded file	Check uploaded file	2019	0	Check uploaded file	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Check uploaded file	Check uploaded file	Check uploaded file	2019	Null	Null	Check uploaded file
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	10	1	Null
Presented papers	4	1	Null	Null
Resource persons	Null	3	Null	Null
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Check uploaded file	Check uploaded file	8	63
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Not Applicable	Not Applicable	Not Applicable	Null
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Check uploaded file	Check uploaded file	Check uploaded file	8	150
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Not Applicable	Not Applicable	Not Applicable	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Not Applicable	Not Applicable	Not Applicable	20/07/2019	19/07/2020	Not Applicable
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Not Applicable	20/07/2019	Not Applicable	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
25	20.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
netlib	Fully	3	2000

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Others (specify)	1157	Nil	12	10000	1169	10000
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
---------------------	--------------------	---------------------------------------	-----------------------------

Check uploaded file	Check uploaded file	CEC and E-Pathshala	22/07/2019
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	150	98	150	5	4	30	20	100	0
Added	0	0	0	0	0	0	0	0	0
Total	150	98	150	5	4	30	20	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
in process	in process

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
10	7.8	25	20.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The policy of the College is to fulfil and upgrade the infrastructural requirements as and when such need arises. Various committees of the College are constituted to plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized. These include: 1. College Building and Infrastructure 2. Computer Maintenance and Website 3. Purchase Committee 4. Sports Committee 5. Garden Committee 6. Innovation Projects Committee 7. Library Committee 8. Canteen Committee

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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Check uploaded file	0	0
Financial Support from Other Sources			
a) National	Check uploaded file	Nil	0
b) International	Check uploaded file	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Check uploaded file	09/04/2019	200	Check uploaded file
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Check uploaded file	Nil	Nil	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
400	400	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

Check uploaded file	500	300	Check uploaded file	500	300
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1600	Check uploaded file	Check uploaded file	Check uploaded file	Check uploaded file
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nil
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Check uploaded file	Check uploaded file	150
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Check uploaded file	National	200	Nil	Nil	Check uploaded file
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Sri Aurobindo Students Union comprises President, Vice-President, Secretary and two central councillors along with student volunteers. The Student union is student centered with a main focus on student growth and success. This is achieved by actively organising and facilitating college festivals, workshops, events and trips for students. These initiatives craft the way and help them to grow by exploring their innate potential and creativity and creating new experiences for them. They are also responsible for organising a 3 day annual cultural fest- MEHEK which witnesses haute cuisines, streetplay competitions and fashion show. These events help to unwind and forge deeper ties among students. Placement cell helps students to steer forward their careers and helps in securing internship opportunities. Their active participation is also sought in college admissions every year.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni association of our college very actively participates in the institution's progress. It gives timely suggestions to the institution, playing a vital role in the development of the institution. During the pandemic, in 2019 -20, virtual interactions were held with college alumni. Constant efforts are made to stay in touch with them through emails and interactions. The feedbacks they offer play a vital role in shaping the policies of the college in terms of both academic and professional development. College's alumni base contributes toward building the reputation of the institution across the nation and even abroad, adding to the brand value of the institution. They are often invited to participate in workshops and seminars as resource persons.

5.4.2 – No. of enrolled Alumni:

1287

5.4.3 – Alumni contribution during the year (in Rupees) :

386200

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni association of our college very actively participates in the institution's progress. It gives timely suggestions to the institution, playing a vital role in the development of the institution. During the pandemic, in 2019 -20, virtual interactions were held with college alumni. Constant efforts are made to stay in touch with them through emails and interactions. The feedbacks they offer play a vital role in shaping the policies of the college in terms of both academic and professional development. College's alumni base contributes toward building the reputation of the institution across the nation and even abroad, adding to the brand value of the institution. They are often invited to participate in workshops and seminars as resource persons.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Sri Aurobindo College was established in 1972, the birth centenary of the philosopher, patriot-poet Sri Aurobindo. The College's mission is to inculcate his ideals to provide exemplary educational service to improve the lives of individuals in a changing and complex global society. Beliefs: A literate and educated citizen is vital to a democratic society. A dynamic education system fosters an equitable, productive economy in a global environment. Technology should be used to improve the quality of teaching and learning, research and scholarship, and outreach to the state, nation, and the world. Interdisciplinary programs should be used to enhance human learning, growth, and development. Vision: To deliver quality education, grounded in sensitivity to individual dignity, professional integrity, and a positive and nurturing environment. Enhance the commitment of faculty, staff, and students to the centrality of diversity, social justice, and democratic citizenship. Help to prepare graduates recognized for the quality of their scholarship, service, outreach, and leadership. Sustain a caring, supportive climate throughout the College. Enhance the effective and efficient management of the College. Values: Academic excellence and integrity Outstanding teaching and service Individual and collective excellence Diversity, equity, and social justice Collegiality and collaboration The Internal Quality Assurance Cell (IQAC) of the college was founded in 2014, but remained at an nascent stage till October 2015. The

objective of IQAC was to monitor the quality of education being imparted in the Institution. As per the IQAC guidelines, some teachers of the college are its members. Governance of the College is in accordance with the Statutes and Regulations of Delhi University Teachers participate in the decision making of the College through the Staff Council, membership of the Governing Body and a number of Committees. The teachers are mandatorily the members of the statutory body, College Staff Council, where they participate in the decision making process actively. All the academic concerns and issues are discussed on this platform, in a transparent manner, so that the faculty members have complete vision and participation of working in college. Staff Council meetings are held regularly and minutes are attached herewith. The various committees of the college are involved in smooth functioning of academic, curricular, extra - curricular activities. The teachers are free, here, to make decisions in fulfilling several requirements of college and students pertaining to admissions, cultural and sports activities. The college has a Student Advisory, NCC, Infrastructure and Building, Library, Grievance Cell and Sexual Harassment and many more such Committees to facilitate the entire functioning of college, smoothly. Today the world is moving at a very fast pace, ever-changing and progressing. The academic world at SAC is not left behind in this race. It has conscientiously worked to form a futuristic vision to take academics as well as other extra-curricular activities to great heights. To attain this objective, all departments have been awarded full autonomy to run their affairs, as long as their decisions don't clash with DU's Rules and Regulations. Sri Aurobindo College has an institutionalized practice of participative management with decentralization involving all stakeholders. Teaching and non-teaching staff are fully engaged, assume responsibility and take charge voluntarily. Two such instances during the session 19-20 highlighting the participative management and decentralization through "Formation of committee" process are listed below:

1. Every year the Staff Council convenes to constitute Committees for all significant activities and initiatives. The mandate of these Committees is to independently oversee the smooth functioning of the particular aspect for which they have been constituted. For instance the TimeTable Committee assimilates various departmental timetables to preempt conflicts and ensure optimal utilization of common resources. Preparation for this NAAC assessment is an illustration on how this participative approach has been deployed in a recent critical activity. As soon as the new NAAC requirements were made known the College established a Core Committee College of 8 senior faculty and a NAAC support group of 30 junior faculty. The Convener divided the tasks and all members are participating and fully driving completion of their responsibilities independently. Given the extensive and time bound data themselves without requirements, members have extended compulsion. This has also ensured benefiting from the quality preparation integrated inputs of senior faculty with enthusiasm of energy and younger staff. The college cultural group has carved an identity for itself in the University cultural arena. The college cultural committee recognized and registered 21 societies i.e MOKSH (Theatre), CRUNK (Western Dance), BANDWAGONS (Fashion), NADANTA (The Indian Classical And Folk Dance Society), SPIC MACAY (Society for the Promotion of Indian Classical Music and Culture Amongst Youth), TALEEM (Indian Music), TRIVIA (The Quiz Society), AAKRAYA (Commerce), Equal Opportunity Cell, IQAC (Internal Quality Assurance Cell), SAGE (Literary), 3Ps (Painting, Poster Photography), SALVATION (General Awareness), MIMANSA (Moral education), National Cadet Corps (NCC), National Service Scheme (NSS), North East Welfare Association, PAAKHI (The Women Empowerment Cell), Placement Cell, PRITHVI (Society for Environment) and SAMVEDNA (The Gender Sensitization Forum). These societies, under the able guidance of individual dedicated faculty coordinators help students perform and inter and participate in various intra college events. 2. IQAC organized a Webinar on Mind-Body Medicine: In Present Scenario of Covid on 22nd May 2020 on Zoom. Dr. Achala Singhal (Senior Cardiologist,

Oklahoma: USA) enlightened the audience with her informative talk and presentation on maintaining physical and mental health in times of crisis through the harmony of body and mind. Dr. Anil Singhal (Senior Neurologist, Oklahoma:USA) addressed the concerns of the audience patiently and quelled their fears about the Covid pandemic. The webinar saw wide scale participation from different regions across India.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The University of Delhi prescribes the curriculum followed by the college, which is a choice-based credit system (CBCS). CBCS system offers a range of core, general elective and skill-based courses for the students to opt. College teachers actively contribute to all Curriculum development and up-gradation meetings held at their respective departments in the University. The college organizes several webinars and events to enhance the practical learning experience of the students. The college faculty takes the initiative to enrich the diversity of the curriculum and blend the practical and theoretical aspects for the chosen subjects. Regular feedback is obtained from students and industry experts to reduce the skill gap. The college envisions to offer industry and research-based curriculum which would provide better opportunities for students.
Human Resource Management	The college attracts, trains, develops, motivates and retains its human resource, both teaching and non-teaching staff, through regular programs and workshops (including training, refresher, orientation and induction, among others). The meetings of IQAC, staff council and staff associations are held regularly, which elevates the morale of the staff and efficiency of the organization. Frequent meetings and interactions are planned with different stakeholders, including students, parents, alumni, to exchange views and advice.
Teaching and Learning	The college believes in a holistic teaching-learning process. Students are provided with a platform to incorporate new skills and hone the existing ones

through various knowledge enriching experiences - peer learning and self-learning. During the covid pandemic, when the traditional classroom teaching was halted, the learning never stopped for teachers and students alike. College made consistent efforts to apprise students and staff of the latest developments. Further, students are motivated to pursue internship and research projects and enhance their experiential learning process. Several faculty development programs and workshops were conducted to upskill the teachers and familiarise them with virtual platforms like Google Meet, MS Teams and Zoom. Beyond the classroom schedule, students could clarify their doubts during scheduled contact hours. The students were also encouraged and introduced to upcoming technology-driven methods of learning. Case studies, research papers and newspaper articles are discussed in the class wherever necessary.

Examination and Evaluation

The colleges schedule and structure of examination and evaluation follow the University guidelines. The information is disseminated to all the stakeholders through various notifications and notices on the college website. The internal assessments are held as per the schedule decided in the regular departmental meetings, as per the university guidelines. Both direct and indirect evaluation methods, such as presentations, written examinations, quizzes, case studies, assignments and group discussions, are adopted to assess the multifaceted aspects of learning. The multidimensional assessment framework covers aspects of student development such as analytical thinking, critical approach, creativity, knowledge and learning-based skills, conceptual development and presentation skills. Hence it helps to have holistic development of our students. In 2020, due to the pandemic, end semester exams were postponed and later held in an OBE mode, as per the University guidelines. The college appointed a nodal officer and initiated efforts to orient the students for smooth conduct of the examinations. Active participation of the faculty members in evaluating the answer scrips

ensures timely declaration of results

Admission of Students

Admission committee of the college consists of principal, admission convenors and teacher in charge of all departments. University guidelines in respect of admission are strictly adhered. The Central Government rules on reservations are followed as mandated. The admission process is decentralised and participative where teaching staff, non-teaching staff and students come together to enhance the efficiency of the entire process. Efforts are made to make the admission process efficient and hassle-free for the students. For this, a helpdesk is set up with the involvement of students and non-teaching staff. The students voluntarily mentor the fresher's and their guardians on queries related to admissions, hence welcoming them to the college. Also, the college maintains an updated webpage for disseminating information related to admissions, learning outcome of courses and faculty qualification.

Research and Development

College organised a 3-day FDP on "Empowering Teaching-Learning Process using Google Classrooms and other ICT Tools: A Comprehensive Practical Approach from 16th to 18th July 2020. A one - week faculty development programme was organized on Contemporary Teaching Methodologies: Enabling Effective Teaching Learning Process from 15 - 20 June 2020. We were privileged to be joined by exemplary resource persons. A 5-Day Workshop was organized on Fitness A to Y during May 13-18, 2020 with wide participation among students and teachers. The college also encourages its faculty to undertake major and minor research projects, innovation projects sponsored by Delhi University, pursue doctoral and postdoctoral research. Study leaves and duty leaves are provided by the college to its faculty pursuing advanced education or participating in National/International seminars, conferences and workshops etc. The students take active participation in organizing seminars and workshops in the college. The college also helps the faculty in getting the required funds for research projects from outside agencies, national or international.

Registration fees and the transportation expenses are reimbursed to the participating faculty members. Infrastructure is upgraded and resources are provided to meet the needs of the research enthusiasts. Academically bright students are encouraged to contribute to those projects under the guidance of the faculty. The well equipped laboratories, well stocked library and round the clock internet access adds in a creating research environment in the college.

Library, ICT and Physical Infrastructure / Instrumentation

We also keep on updating our library resources via regular purchase of print and e resources and softwares. In recent years there has been greater emphasis on developing econtents and we plan to build our capacity in this regard. Further we understand the importance of technologies in today's world hence aspire to build on ICT facilities. The computers and internet resources and other facilities in the college campus are provided through well qualified non-teaching staff. We have a "Building and Infrastructure committee which is responsible for maintaining sound infrastructure throughout the year. Further all the laboratories are constantly maintained via annual maintenance funds by purchasing new equipment and resources. Library purchases are made from well established publishers in consultation with staff members, under the supervision of the library advisory committee. Last year 643 books were added. The library has an enabling unit with a Braille library, computers, and other facilities like readers, writers, scanning, printouts etc. to help visually and physically challenged students. The college has a sound health infrastructure as well. Two doctors visit our college on 2 days per week basis i.e. Monday and Friday (12:30 p.m.-1:30p.m.). A qualified nurse is also present in the college premises. The medical room is equipped with all the basic first aid facilities, sanitary pads, etc.

Industry Interaction / Collaboration

Field visits and industry trips are Industry Interaction / Collaboration organised from time to time to give the students a real world feel of the

discipline they are engaged in. The Department of Commerce organized an industrial visit to National Small Industries Corporation (NSIC), Okhla, New Delhi on September 24, 2019. An industrial visit to the Mother Dairy headquarters at Patparganj, Delhi was organised on 18th February 2020. Presentations and live demonstrations during the visit offered students an insight regarding internal working of the plant. Our students visited the Parliament on 6th March 2020. The experience helped the students gain insights about the functioning of the Parliament. The students and teachers of the department also visited the World Book Fair 2020 on 11th January to explore the books of literary importance. The Department of Zoology organized various educational visits for the students i.e. i. ICMR National Institute of Malaria Research, Dwarka Sector 8, Delhi on 4th March 2020, ii. Weaves of India, Constitution Club Delhi on 16th January 2020, iii. Dept of Geology, North Campus, Delhi University on 13th Jan 2020 and iv. Beekeeping Unit, Dept of Entomology, Indian Council of Agricultural Research (ICAR) Pusa, New Delhi on 31st October 2019.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>Meetings of IQAC, departmental and different society meetings are held online on Google meet, Zoom etc. Effective Use of ICT in Teaching and Learning is encouraged. Several faculty development programs and workshops were conducted to upskill the teachers and familiarise them with virtual platforms like Google Meet, MS Teams and Zoom. Several webinars, workshops, FDP's were held on consistent basis to enhance teaching learning process</p>
<p>Administration</p>	<p>The Time Table of all departments is uploaded on website. Various notifications related to faculty, students, non-teaching staff is also displayed on college website on a regular basis. Student Internal Assessment Management System, which maintains information regarding marks scored by a student in class tests, assignments or presentations in</p>

	different subject papers. Attendance Management System maintains data regarding students' and teachers' attendance
Finance and Accounts	Quotations are invited on college website along with University of Delhi website and e-tendering is done through Government e-marketplace. Financial Accounting Management System maintains a digitized account of all financial processes of the institution including fund allocation, budgeting, voucher details, payment and receipt records, donations made etc.
Student Admission and Support	The college website displayed guidelines, bulletins and all relevant information for the applicants along with College prospectus. Timely updates were made to institutional website to ensure complete and timely availability of information to potential applicants. Feedback from stakeholders like students, parents, staff and alumni facilitates teaching-learning reforms and helps obtain an unbiased and honest opinion about the institutional performance, especially in academics. Online library portal www.aurobindomlibrary.wordpress.com provides various kinds of resources to students.
Examination	Exams were held in OBE mode as per the University guidelines. The college appoints a nodal officer and initiates efforts to orient the students for smooth conduct of the examinations. Active participation of the faculty members in evaluating the answer scripts ensures timely declaration of results. More than 500 grievances of students were resolved in the OBE mode.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Check uploaded file	Check uploaded file	Check uploaded file	Nil

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Check uploaded file	Check uploaded file	22/07/2019	09/08/2020	29	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Check uploaded file	2	09/08/2019	10/08/2019	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	76	Nil	33

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1. The terms of employment of are as per the regulations of the University, which include coverage under the Central Government Health Scheme, reimbursement of medical expenses, leave travel concession, travelling allowance, family pension, house building advance, children's educational assistance. 2. Faculty are also eligible for generous leave including study, sabbatical and child care leave to fulfill personal responsibilities and/or to pursue academic and research interests. 3. In addition the College has established a Thrift Credit Society to make</p>	<p>1. The terms of employment of are as per the regulations of the University, which include coverage under the Central Government Health Scheme, reimbursement of medical expenses, leave travel concession, travelling allowance, family pension, house building advance, children's educational assistance. 2. There are voluntary associations, which help provide social and engagement platforms, outside of the formal work relationships. 3. The college provide financial assistance to the for the covid treatment. 4. Facility of doctors on campus is available, with the</p>	<p>. Number of scholarships are provided to the students. 2. During the covid pandemic, fees was refunded/ waived off to the students who lost single earning parent. 3. The college provide financial assistance to the for the covid treatment. 4. Facility of doctors on campus is available, with the provision of free medical advice and free medicine for common ailments. 5. To combat the mental and emotional trauma, college has appointed counsellor 6. Bank facilities can be accessed in the vicinity of the college, ie within a radius of 1 km 7. Canteen facilities have</p>

<p>credit on easy terms available to members to meet unforeseen exigencies. 4. There are voluntary associations, which help provide social and engagement platforms, outside of the formal work relationships. 5. To combat the mental and emotional trauma, college has appointed counsellor 6. Facility of doctors on campus is available, with the provision of free medical advice and free medicine for common ailments. 7. Bank facilities can be accessed in the vicinity of the college, ie within a radius of 1 km 8. Canteen facilities have been provided within the campus.</p>	<p>provision of free medical advice and free medicine for common ailments. 5. To combat the mental and emotional trauma, college has appointed counsellor 6. Bank facilities can be accessed in the vicinity of the college, ie within a radius of 1 km. 7. Canteen facilities have been provided within the campus.</p>	<p>been provided within the campus.</p>
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit: A panel of three Chartered Accountants from the Institute of Chartered Accountants recommended by the College and approved by the Governing Body, is sent to the University for final approval. Thereafter the college selects one out of them to carry out the annual audit of College accounts.

External Audit: This is conducted by the Delhi Government and AGCR. Any objection raised is duly communicated to the concerned employee or the department. The reply and/or the recovery with proof is then submitted to the audit team. No significant issues or qualifications were raised in the course of these audits over the past 5 years.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Check uploaded file	190794000	Check uploaded file
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	not applicable	Yes	college

Administrative	No	not applicable	Yes	college
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- A meeting of teachers and Parents is conducted during the orientation program of the fresher students. Parents are informed about the various co-curricular activities, including NSS and NCC, to encourage students to take part in extracurricular activities for their holistic development.
- The parent takes care of the attendance of their ward.
- The parent supports teacher in the cultural and sports events undertaken by the university and other organizations which strengthens the college.

6.5.3 – Development programmes for support staff (at least three)

- A good number of programmes were designed for support staff.
- E training has been given to the support staff.
- The staff is also encouraged to upskill themselves and various incentives are provided for the same.
- Orientation Programme for newly appointed staff is conducted, as and when necessary
- College promotes healthy practices through sports activities and competitions for betterment of employees

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Teachers actively use the ICT tools to teach and communicate with the students.
- Workshops and seminars are conducted regularly to enhance student for capacity building, soft skills and employability skills.
- College has been organising extension activities like legal aid and community development.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Check uploaded file	26/08/2019	22/07/2019	09/08/2020	3000
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Safar-An Online First Solo Travelling Experience	25/09/2019	30/09/2019	550	Nil

		community					
2019	1	1	01/10/2019	1	Check uploaded file	Check uploaded file	150
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
University Code for Professional Ethics	01/01/2018	Since the Code for Professional Ethics is a University Publication, the College follows and introduces any change made by the University in the Code proactively. A copy of the Code is also kept with the Administrative Office for reference.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Check uploaded file	24/09/2019	24/09/2019	150
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The institution is committed to the goal of sustainable development and undertakes several initiatives to promote green practices throughout the year. Some of the priority areas are: 1. Clean and Green Campus: We have a green campus with a wide variety of trees, plants, shrubs and medicinal herbs. Student volunteers work throughout the year to naturally beautify the campus through flowering plants and ensure cleanliness in and around the campus. ? Cleanliness Drive conducted on 2nd October 2019 to mark the occasion of Gandhi Jayanti and lead by example when it comes to emulate Gandhian Principles. ? Plantation Drive conducted on 15th November 2019 in which over 100 students participated. ? Periodic checks of overhead water tanks and water coolers are conducted so as to avoid contamination of any kind. 2. Energy Conservation: Judicious use of Energy is the need of the hour. The students as well as the staff members are sensitized to understand the importance of energy conservation. Further, the college is also looking to reduce its dependence on conventional sources of energy and switch over to alternative sources like Solar energy. 3. Plastic Free Campus: The College encourages students to avoid the usage of single use plastics. Following the principle of "Reduce, Reuse, Recycle", the college has restricted the usage of single use disposable containers in canteen. 4. Use of Public Transport: The College encourages both the students and faculty members to use public transport for commuting. The nearest metro station is merely 700 meters from college and it has definitely been helpful in achieving this goal. 5. Awareness programs: The College periodically conducts awareness programs to make students aware about the environmental challenges. ? " PARIVARTAN" - to raise awareness about environmental degradation on 5th June 2019 ? " OZANOTHON" - rally to raise awareness for harmful effects of ozone depletion on 18th September 2019)

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Regular Health Checkup and Blood Donation Drive: Objective: To raise awareness about health and hygiene and instill a sense of social responsibility among students. Context: With Community engagement in mind, the college regularly conducts Blood donation drives so and Health Checkup camps in college for the wellbeing of students and staff members. The college also encourages students to participate in yoga sessions conducted in college premises from time to time for their holistic wellbeing. Practice: The College conducted Blood donation camp in collaboration with Red Cross Society in which students and teachers enthusiastically came forward to donate blood. A two-day free Health Check-up was also conducted in February 2019 in collaboration with Rainbow Hospital in which over 800 people participated comprising of students, faculty members and non-teaching staff. The participants received a feedback about their overall health from specialized doctors.

2. Biogas Plant Objective: To increase the share of alternative sources of energy for meeting day to day energy requirement in campus. Context: The College is sensitive to the environmental challenges the world is facing today and makes every effort to contribute towards sustainable development. One way to do so is to cut down on the energy consumption and look for alternatives wherever possible. Practice: With the goal of making campus a zero emissions zone, a team of student volunteers installed a biogas plant under the able supervision of faculty members with a capacity of one cubic meter. The slurry generated is used as organic manure in college lawn. The gas thus produced is used in staffroom kitchenette and helps to reduce at least one LPG cylinder. The biggest challenge with the plant is to make it economically viable in the long run.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.aurobindo.du.ac.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Drawing inspiration from the life of philosopher, yoga guru and Indian revolutionary Sri Aurobindo, SAC was established in the year of 1972. The college evaluates its academic success by creating goals and expectations that are aligned with the aspirations of our students. We evaluate our results to state and national standards, but we are never satisfied by merely meeting the acceptable mark. Instead, we want to make a positive difference in our community and wider society by creating graduates who outperform typical expectations, both academically and after they graduate from Sri Aurobindo College. Traditional and non-traditional students from varied academic backgrounds attend the college. We put a premium on the complete student experience, guiding each individual from being a prospective student to becoming a graduate. We have created a method to assist students in navigating their courses and making informed academic decisions. We engage them at every point along the academic journey, equipping them with the information they need to make career decisions early so they are driven to succeed in their chosen fields. We have a dedicated and responsive faculty to assist each student fulfil aspirations and reach milestones. In this respect, the college has conducted several seminars and development programs for the students. This approach has borne fruits in the fact that our students have outperformed themselves by producing laudable results at the university level. We supplement our academic programs with extracurricular activities. We strongly believe that every higher education institution should strive to produce graduates who have had opportunities for personal development and civic engagement, and who have

grown from students into responsible and active citizens. To this end, the College provides to its students a stimulating active learning environment attracting young students who wish to make a difference. Besides this, our faculty members have been regularly participating in several faculty development programs, national and international seminars. They have also been carrying out extensive research.

Provide the weblink of the institution

<https://www.aurobindo.du.ac.in/>

8.Future Plans of Actions for Next Academic Year

Curricular Aspects: We intend to expand the number of courses offered by the college. Core, value-added, and skill-enhancement courses are among the options. We also want to improve and develop a model feedback mechanism so that we can provide the finest possible service to our pupils. Teaching, Learning, and Evaluation: We continue to create and promote cutting-edge teaching and learning approaches. To that aim, we intend to host more faculty development programmes (FDPs) and encourage our teachers to participate in various FDPs. Students are encouraged and introduced to new technology-driven learning approaches. Field trips, projects, guest lectures in the workshop, and interactive sessions with eminent scientists, faculty, and well-known industrial tycoons are all scheduled on a regular basis. Research, Innovations and Extension: We believe that research and innovation are critical to the long-term success of any educational institution. As a result, we make extra efforts to encourage our professors to flourish in this area. We intend to build several research facilities on campus. Through a variety of regular activities such as projects, internships, workshops, and lecture series, we hope to improve the industry-academia relationship. We also intend to expand the number of national and international conferences/seminars/symposiums/workshops at the college. Enhance alumni engagement: Alumni, we feel, are one of the most important stakeholders in any institutes evolution and growth. As a result, in recent years, we have taken small efforts in developing networking with our alumni. We are in the process of registering our alumni association and developing a database for it. The accomplishments of our graduates are a source of pride for the college. We want to create a long-term relationship with them and get them more involved in college events. They are encouraged to interact with our professors and students. To achieve these objectives, we intend to continue hosting regular events such as alumni gatherings. Develop a cleaner and greener campus: The institute is dedicated to a sustainable growth strategy, and as a result, it bears a significant amount of responsibility for keeping the campus clean and green. Weve taken a number of steps in this regard, including installing solar panels, a rainwater gathering system, mushroom growing, and a herbal garden, among other things. We also intend to expand our capabilities in all of them and take greater initiative in this regard. We intend to form a committee comprised of faculty and students that will determine policies and oversee their implementation. Infrastructure and Instructional Materials: Physical infrastructure is a constraint for us due to our location in a densely populated urban area, but we strive to keep it well maintained and utilised. The Building and Infrastructure committee is in charge of this throughout the year. It also keeps our library materials up to date by making frequent purchases of print, electronic resources, and software. In recent years, a larger emphasis has been placed on generating e-content.