



SRI AUROBINDO COLLEGE

(University of Delhi)
MALVIYA NAGAR, NEW DELHI - 110017
E-mail : principal@aurobindo.du.ac.in
Website : www.aurobindo.du.ac.in

श्री अरविन्द महाविद्यालय
(दिल्ली विश्वविद्यालय)
मालवीय नगर, नई दिल्ली-110017

Ref. No.

Dated

Minutes of the Meeting VI - IQAC

March 03, 2017

The meeting of the IQAC Committee was held on Friday, March 03, 2017 at 12:30 PM in the Principal's Office. The following were present.

- | | |
|-------------------------|--|
| 1. Dr. Vipin Kumar | Chairman (Principal Offg.) |
| 2. Dr. Sangeeta Kaul | Coordinator |
| 3. Mr. B Raja Rajan | External Member, Joint Registrar of College's DU |
| 4. Mrs. Shobhna Chandra | Faculty Member |
| 5. Mrs. Vandana Bhalla | Faculty Member |
| 6. Dr. Rashmi Mathur | Faculty Member |
| 7. Dr. Soni Rastogi | Faculty Member |
| 8. Dr. Aprajita Chauhan | Bursar |
| 9. Dr. Meeta Mathur | Faculty Member and NAAC Convener |
| 10. Dr. Rajiv Aggarwal | Management Representative |
| 11. Mr. Manoj Sharma | Alumni Representative |
| 12. Dr. Raj Kumar Verma | Faculty Member |
| 13. Mrs. Meenu Panwar | Section Officer (Administration) |
| 14. Mr. Ravinder Singh | Senior Assistant |

The following issues were discussed during the meeting :

1. Approval of the previous minutes of meeting, held on December 09, 2016.
2. Discussion with the teaching as well as non-teaching staff on the issues and duties for the smooth conduction of the upcoming Semester end Examinations.
3. Discussion with the Infrastructure Committee to highlight any issues faced in the infrastructure of the college, especially, focusing on the upcoming Semester End Examinations.



SRI AUROBINDO COLLEGE


(University of Delhi)
MALVIYA NAGAR, NEW DELHI - 110017
E-mail : principal@aurobindo.du.ac.in
Website : www.aurobindo.du.ac.in


श्री अरविन्द महाविद्यालय
(दिल्ली विश्वविद्यालय)
मालवीय नगर, नई दिल्ली-110017

Ref. No.

Dated

4. Discussions on the deadlines and submission patterns of the Internal Assessment for the Semester.
5. Discussion with the NAAC Convenor of the college and working out on the plan of action to complete the report with complete adequacy and authenticity, at the earliest.
6. Continuous encouragement of the faculty and non-staff members for rigorous training to enhance quality of teaching.
7. Establishment of a strong Anti-Ragging Cell in the college, especially for the upcoming session of the college.
8. Establishment of the Time-Table committee of the college for setting up of the time schedules and slots for the upcoming session.
9. Establishment of the admission committee of the college focusing on the transparent process for the admissions for the upcoming session.
10. Entrusting responsibilities to the Faculty members to conduct department wise Orientation Programmes for the newly admitted students of the college.
11. Discussion with the IT department of the college and focusing on the issues faced by them.


Dr. Sangeeta Kaul
Coordinator
IQAC


Dr. Vipin Aggarwal
Chairman
IQAC