



SRI AUROBINDO COLLEGE

(University of Delhi)
MALVIYA NAGAR, NEW DELHI - 110017
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श्री अरविन्द महाविद्यालय
(दिल्ली विश्वविद्यालय)
मालवीय नगर, नई दिल्ली-110017

Ref. No.

Dated

Minutes of the Meeting VII - IQAC

July 17, 2017

The meeting of the IQAC Committee was held on Monday , July 17, 2017 at 12:30 PM in the Principal's Office. The following were present.

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|-------------------------|--|
| 1. Dr. Vipin Kumar | Chairman (Principal Offg.) |
| 2. Dr. Sangeeta Kaul | Coordinator |
| 3. Mr. B Raja Rajan | External Member, Joint Registrar of College's DU |
| 4. Mrs. Shobhna Chandra | Faculty Member |
| 5. Mrs. Vandana Bhalla | Faculty Member |
| 6. Dr. Rashmi Mathur | Faculty Member |
| 7. Dr. Soni Rastogi | Faculty Member |
| 8. Dr. Aprajita Chauhan | Bursar |
| 9. Dr. Meeta Mathur | Faculty Member and NAAC Convener |
| 10. Dr. Rajiv Aggarwal | Management Representative |
| 11. Mr. Manoj Sharma | Alumni Representative |
| 12. Dr. Raj KumarVerma | Faculty Member |
| 13. Mrs. Meenu Panwar | Section Officer (Administration) |
| 14. Mr. Ravinder Singh | Senior Assistant |

The following issues were discussed during the meeting :

1. Approval of the previous minutes of meeting, held on March 03, 2017.
2. To connect with Campus Technologies and prepare and finalize the NAAC Report, with complete adequacy and authenticity.
3. Discussion with both, the teaching and the non-teaching staff, focusing on the issues faced by them for the smooth conduction of the Semester end examination.



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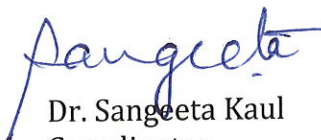
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Additionally, make suggestions resolve the same, at the earliest, to avoid recurring of these issues again during the next Semester end examinations.

4. Discussion with the Admission Committee to focus on the issues faced by them for the smooth and transparent ongoing admission process.
5. Discussions on the deadlines and submission patterns of the Internal Assessment for the upcoming Semester.
6. Guiding the faculty members of various departments to hold Freshers Party to welcome the newly admitted students of their departments, as well as ensuring that none of the events should lead to a disruption of the classes held in the campus, during the event.
7. Entrust responsibility on the Faculty members to plan a Independence Day Celebration event on 14th of August 2016 in the college campus.
8. Discussion with the Infrastructure Committee to highlight any issues faced in the infrastructure of the college, especially, focusing on the upcoming new Semester.
9. Ensuring maintenance and upkeep of the Medical Room in the college premises, with proper, advanced and technically updated basic medical instruments.
10. Discussion with the Gardening Committee, Library Committee as well as IT Department of the college, to highlight any issues faced by either of them.


Dr. Sangeeta Kaul
Coordinator
IQAC


Dr. Vipin Aggarwal
Chairman
IQAC